



Wednesday June 26 5:30 pm – 7:30 pm
Peralta Colleges District Board Room
333 East 8th Street, Oakland, CA 94606

Directors Present: Guy Ben Ari, Jeffrey Chew, Andreas Cluver, Pamela Emerick, Sydney Firestone, Chancellor Jowel C. Laguerre, Ph.D, Edward McFarlan, Sean McKaig, and Sbeydeh Viveros- Walton.

Directors Absent: William Riley, Ed. D, Linda Handy, Adam Sanchez, Christie Pitts, Michael K. Rich,

Others Present: Naomi Evans-Jalloh, Renee Jones, Rich Riley, William Wilson, President Gilkerson, Nikki Lasley, and Rena Stoler

MINUTES

I. Call to Order and Attendance – Andreas Cluver (1 min.)

The meeting was called to order 5:42pm. *Motion required M/S/C Chew/McFarlan /Motion Passed*

II. Adoption of Agenda – Andreas Cluver (2 min.) No adoption

No Adoptions

III. Introductions – Andreas Cluver (5 min.)

IV. Public Comment – (3 minutes per speaker)

No Public Comment.

V. Approval of Minutes for May 15, 2018– Sbeydeh Viveros-Walton (10 min.)

Motion to approve the minutes M/S/C McFarlan /McKaig/ Motion Passed

VI. Finance Committee Report – Sydney Firestone (20 min)

a. Approve 990- *Motion Required*

The 990 is the public Federal Tax Return and is important for the board to review and are aware of the information. *Motion to approve Firestone/Ben Ari/ Motion Passed*

b. FY19 Budget

The 2019 fiscal year budget is preliminary because it is not a zero based budget. The zero based budget is crucial so that the Foundation does not draw money from scholarships. A one-time budget delay will not cause questions to the auditors but best practice is to approve FY19 budget at the May board meeting.

The Treasurer and President need to formally ask the Chancellor for a monetary contribution from the district. A meeting between the Treasurer, President, and Chancellor will happen in early July to finalize the conversation about the contribution, so that the budget can be finalized by the August board meeting.

VIII. Resolution to Add Ex-Officio Members (Via Updated ByLaws)- Sbeydeh Viveros- Walton

The board has an opportunity to re-envision the relationship with the college presidents. Best practices is to include the Presidents as Ex-Officio members of the board by updating the Bylaws. The amendment is in section 3.1 of the Bylaws.

Motion to Approve the 990 M/S/C McFarlan /Jeff/ Amend that the Chancellor serves as a voting member of the board, Motion to Amend and Approve/ M/S/C/ McFarlan/ Jeff/Passed

IX. Resolution to Add New Members- Sbeydeh Viveros- Walton Motion Required

Each candidate explained their interest for joining the board, and their passion for equitable and accessible education.

Riley: Interest lies not only in helping the Financials which is his expertise but helping students recognize their goals and dreams.

Evans- Jalloh: Took classes at Peralta and wants to help provide expertise and times to aid students who are learning at Peralta.

Wilson: Excited for the opportunity to help students see their worth and opportunity. It's an opportunity to connect public and private partnerships, especially in the bay area to lift public institutions.

Jones- Took classes at Merritt and Laney, challenging to find resources to figure out who you are but through incredible mentors found her passion and success. She wants to give that back to the students.

Motion to Approve New Board Members M/S/C Firestone /Ben-Ari /Passed

X. Executive Director Report

a. Update on Transitional Plan

- i. Fiscal Year End Appeal, Board Retreat and Engagement, Scholarship Plans and Policies, \$ Goals, Update PCF Internal Policies and Procedures

Fiscal Year Appeal:

Six areas that the Foundation are focusing on during this area are above. It's important to note that the board retreat was postponed, and now that there are new board members the staff will circle back to find a date that works for everyone to create a strategic vision.

Nikki spoke about a donor who was a student in 1968, and a donor since 1984 and was frustrated with the lack of transparency in her information. Nikki is meeting with her, maybe with President Karas or the ADAM department to ensure the Foundation is good Stewards of our donor and are maintaining communication.

Scholarship Plans and Policies:

The Scholarship Committee met to propose transition and streamline the process. After meeting the Community College Foundation conference we realized that it's best practices for us to align our timeline with FAFSAs timeline to reduce administrative work, and create a cleaner process. Also, best practice is to write one check to financial aid to disperse the money to the students.

\$ Goals:

At the Year close it's important to celebrate the incoming money. The Foundation is 64% complete of the 200,000 goal. \$100,000 is from the A's and there's a way to build partnership with them through Athletics and keeping sports in Oakland.

b. Fall Fundraiser

The committee is working on finalizing honorees. There was conversation around bringing an organization in that would buy tables, and also an employer. This tension is difficult and something the committee will discuss. The theme of Oakland Renaissance was also discussed, although finalized.

Thinking of Honoring Senator Lonnie Hancock and Tom Bates, and Bayer.

The Chancellor discussed the importance of board members making annual commitments, both to support the event and to support the Foundation.

Policies and Procedures:

The Foundation Staff is working hard to create new policies and they will be shared when approval is needed.

XI. Next Meeting Date – Sbeydeh Viveros-Walton (5 min.)

A. August 15, 2018 | 5:30pm-7:30pm

Agenda items:

Adopt a Budget, Update on the Event and Event Work Session, End of Year Full Financial Update,

XII. Announcements – All (5 min.)

XIII. Call for Adjournment – Sbeydeh Viveros-Walton (1 min.)

Motion required M/S/C Laguerre/Emerick /Motion Passed