



Wednesday, November 14, 2018, 5:30 pm – 7:30 pm
Peralta Colleges District Board Room
333 East 8th Street, Oakland, CA 94606

MEETING MINUTES

Directors Present: Sbeydeh Viveros-Walton, Sean McKaig, Chancellor Jewel C. Laguerre, Ph.D, Naomi Evans-Jalloh, Guy Ben Ari, William Wilson, Jeffrey Chew, Edward McFarlan, Sydney Firestone, Pam Emerick and Adam Sanchez

Directors Absent: Andreas Culver, William Riley, Ed.D, Linda Handy, Renee Jones and Rich Riley

Others Present: LaNiece Jones and Margie Platero

- I. **Call to Order and Attendance** – Sbeydeh Viveros Walton (1 min.)
The meeting was called to order at 7:15pm
- II. **Adoption of Agenda** – Sbeydeh Viveros Walton (2 min.)
Motion to approve adoption McFarlan/McKaig Motion Passed
- III. **Introductions** – Sbeydeh Viveros Walton (5 min.)
LaNiece Jones – New Executive Director
Margie Platero – New Scholarship Program Manager
- IV. **Public Comment** – (3 minutes *per speaker*)
No Public Comment
- V. **Approval of Minutes for June 26, 2018 Board Meeting** – Sbeydeh Viveros-Walton (5 min.)
Motion to approve the minutes McFarlan/Chew Motion Passed
- VII. **Finance Committee Report** – Sydney Firestone (20 min.)
 - A. FY18-19 Financials Review
Expenses are as expected. Sept Gala was a positive outcome and revenue exceeded expectations \$17K and climbing. Need to reconcile commitment to what has been received and follow up if we haven't received. Alameda Promise: everything is good being processed and distributed properly.
 - B. Adoption of Budget FY18-19
Clean audit, one adjustment was made having to do with accrual vs cash item.
Resolution to Approve
Motion to adopt finalization of Budget FY 18-19 McFarlan/Ben Ari Motion Passed
- VIII. **Resolution to Remove Two (2) Board Members** – Sbeydeh Viveros Walton (5 min.)

- A. Christie Pitts – *Non-responsive to communication sent by Sbeydeh*
- B. Michael Rich – *Decided to step down*
Motion to approve removal of (2) Board Members McKaig/McFarlan Motion Passed

Recommended to consider identifying someone from EBMUD to serve as a replacement on the board.

IX. **Executive Director's Report** – LaNiece Jones (10 min.)

- A. Scholarship Program Update
Osher/PCF Scholarships launched Oct 1st
Osher closes Nov 15th and Reviewing begins Nov 15th – Dec 2nd
We have 85+ Scholarships / 115 Managed Funds
Soliciting more Committee Review members
Bombas Sock donation: We will attend student activity events at the 4 colleges and distribute
Report back for next meeting on when and how the award monies will be distributed.
- B. Fund Development Plan
#GivingTuesday email blast to be devised
End of Year appeal to featured alumni Kevin Jenkins
Dec 14th Holiday Cheer, Nosh and Celebration Event

Recommended to work on solidifying the MOU's for the District and COA by end of year.
Review Oakland Promised MOU

X. **President's Report** – Sbeydeh Viveros Walton (10 min.)

- A. Board Engagement
Pam Emerick will be putting together a survey in order for the board to improve engagement and commitment. She will be gathering feedback anonymously in order to identify key areas of concern that need improvement. She will solicit Qualitative thoughts by mid-December and create a survey after the holidays in time to have results by February's Board Meeting.

XI. **Next Meeting Date** – Sbeydeh Viveros Walton (5 min.)

- A. Wednesday, February 13, 2019 | 5:30pm-7:30pm | Annual Meeting
Calendar Invites sent to Board for future meetings

XII. **Announcements** – All (5 min.)

No Announcements

XIII. **Call for Adjournment** – Sbeydeh Viveros Walton (1 min.) Motion Required

Motion to adjourn at 7:08pm Chew/Ben Ari Motion Passed